

Computer Education Institute

100 W US HWY 20 Porter, Indiana 46304
Return Service Requested

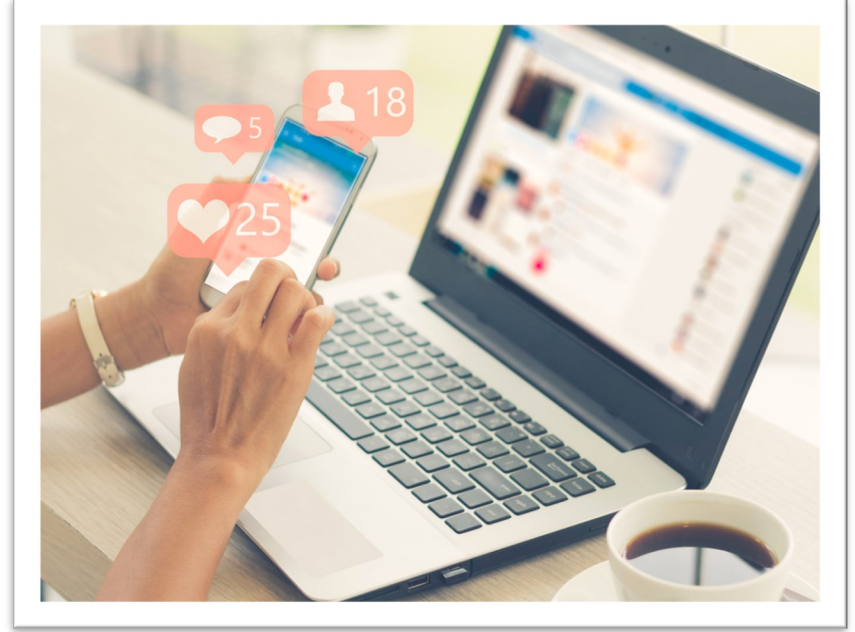
**COMPUTER
TRAINING**
**BEGINNER to
ADVANCED**



«companyname»
«Name»
«Address»
«City» «State» «Zip»

PRESORTED
STANDARD
U.S. POSTAGE
PAID
Chesterton, IN
PERMIT NO. 378

CEI Computer Education Institute



October—December

2024

Did you know??

CEI offers Custom Office Automation

CEI will isolate and examine how your business is running from an operations perspective. We can analyze your systems and make recommendations on how you can use your existing technology, sometimes combined with innovative additions, to maximize your investment in staff and equipment.

This institution (CEI) is regulated by:

State Workforce Innovation Council
Office for Career and Technical Schools
10 N. Senate Ave, Suite SE 308
Indianapolis, IN 46204
OCTS@dwd.in.gov
<http://www.in.gov/dwd/2731.htm>
317 234-8338 or 317-232-1732

30+ YEARS...

Computer Education Institute is celebrating 30+ years in business. From the very start; we have dedicated ourselves to ensuring our students are our number ONE priority. To the level of offering FREE phone support to anyone that has taken our classes. And it isn't just for 60 days or 2 years....it is FOREVER! Take just one of our classes to experience the CEI difference.

CEI

Computer Education Institute

100 W. US Hwy 20 — Porter, IN 46304

2024
OCT
NOV
DEC

INTRO TO WINDOWS

UPGRADING TO WIN 11

Oct 3
Nov 1
Dec 3

WINDOWS 11—LEVEL 1

Oct 7
Nov 4
Dec 4

SPREADSHEETS

EXCEL 2010/2013

LEVEL 1,2&3
Call For Dates

EXCEL 2016/2019/365

LEV 1
Oct 7 OR Nov 5 OR Dec 5

EXCEL 2016/2019/365

LEV 2
Oct 10 & 11 OR Nov 13 & 14
OR Dec 12 & 13

EXCEL 2016/2019/365

LEV 3
Dec 16 & 17

WORD PROCESSORS

WORD 2010/2013

LEVEL 1,2&3
Call For Dates

WORD 2016/2019/365

LEV 1
Oct 3 OR Nov 8 OR Dec 6

WORD 2016/2019/365

LEV 2
Oct 7 & 8 OR Nov 11 & 12
OR Dec 2 & 3

WORD 2016/2019/365

LEV 3
Dec 18 & 19

DATABASES

ACCESS

LEVEL 1,2&3

Call For Dates

Class Times:
8:30-3:30

OTHER CLASSES

POWERPOINT 2010/2013

Level 1&2
Call for dates

POWERPOINT 2016/2019/365

Level 1
Oct 11 OR Nov 6 OR Dec 12

POWERPOINT 2016/2019/365

Level 2
Oct 25 OR Nov 15 OR Dec 20

PUBLISHER

Call for dates

OUTLOOK 2010/2013

Call for Dates

OUTLOOK 2016/2019/365

Oct 24 OR Nov 11
OR Dec 9

INTERNET - LEVEL 1

Call for Dates

INTERNET PARASITE

REMOVAL
Oct 14 OR Nov 25

UPGRADING TO EXCEL 365

Oct 10 OR Nov 15 OR Dec 6

UPGRADING TO WORD 365

Oct 7 OR Nov 14 OR Dec 18

MOS CERTIFICATIONS

(Microsoft Office)

Oct 3—Dec 30

Nov 4—Jan 30

Dec 2—Feb 28

**CALL FOR NIGHT TIME
CLASS SCHEDULES**

**All 1 Day classes are \$195,
2-day classes are \$390
Call for other pricing**

**VISIT US AT:
WWW.CEI-EDU.COM**

**TO REGISTER FOR A CLASS
CALL 219-926-5740 OR FAX 219-929-1930**

